HENRY COUNTY LIBRARY

BOARD OF TRUSTEES

March 25, 2025

The regular meeting of the Henry County Library Board of Trustees was held Tuesday, March 25, 2025, at 4:00 pm in the boardroom of the Library.

Members present were, Tim Komer, Patty Dump, and Kathy Cooper. Absent were, Luke Edwards and Shelly Acosta. Also present was, Administrative Assistant, Stephanie Nichols. Director, Debbie Jones was absent due to medical leave.

**CALL TO ORDER:** President, Tim Komer called the meeting to order.

**PUBLIC COMMENTS:** None.

**BOARD COMMENTS:** None.

**EXECUTIVE SESSION:** None.

**AGENDA:** On a motion by Patty Dump, seconded by Kathy Cooper, it was voted to accept the Agenda as created by Director, Debbie Jones. Voting yes were, Patty Dump, Kathy Cooper, and Tim Komer.

**MINUTES:** On a motion by Kathy Cooper, seconded by Patty Dump, it was voted to accept the Minutes of the February 25, 2025, meeting as read. Voting yes were, Kathy Cooper, Patty Dump, and Tim Komer.

**TREASURER’S REPORT:**

**APPROVAL OF DISBURSEMENTS:** On a motion by Patty Dump, seconded by Kathy Cooper, it was voted to approve the disbursements as created by Director, Debbie Jones. Voting yes were, Patty Dump, Kathy Cooper, and Tim Komer. President Komer updated the board on recently negotiated interest rates on the Legacy Bank savings (money market) and reserve accounts. Each account is now accruing interest at the rate of 3.04%.

**CORRESPONDENCE:**

1. **Statistical Reports:** The February 2025 statistical report was presented for the board’s review.

**DIRECTOR’S REPORT:** Library Director, Debbie Jones reported the following. Report read by Administrative Assistant, Stephanie Nichols.

**February Tax Funds Received:** $14,444.70 in tax funds were received in March.

**Library-opoly Adult Reading Challenge:** The Library-opoly Adult Reading Challenge will be ending on March 24th. A total of 109 adult participants (85 = Clinton, 24 = Windsor) registered for the program. All final totals will be reported at Tuesday’s board meeting. **Addition 03/25/2025:** A total of 34 participants (26 = Clinton, 8 = Windsor) submitted reading logs. Number of sides completed were: 1 = 1 side, 10 = 2-3 sides, 23 = all 4 sides.

**National Library Week Plans:** National Library Week runs from April 6th – 12th. This year’s theme is *Drawn to the Library!*. Windsor Circulation Lead, Amavi Tayaotao has put together some thematic programming events in celebration of the week. National Library Worker’s Day is April 8th, and each staff member will be completing the statement “I love working in the library because…”. The responses will be posted in each library and on Facebook. Throughout the week patrons will be given a memo to list what draws them to the library in addition to the opportunity to have their picture taken in a library photo booth. Each participant will receive a library sticker for water bottle/laptop and be entered into a grand prize drawing. A drawing will be held in each building.

**Summer Reading Program:** Plans for the Summer Reading Program are falling into place.The Summer Reading Program Kickoff is scheduled for June 7th, and this year’s performer will be Russ and Diskey the Dynamic Disc Duo. The Summer Library Program 2025 Grant will be funding the following educational performers: Storyteller, Priscilla Howe on June 28th, Animal Wonders on July 19th, and Mad Science will be at the wrap-up celebration on August 2nd. All performers have been through the vetting process.

**Easter Program:** A Book Hunting program will be held from April 14th – 30th for ages 0-17. Each participant will pick a plastic Easter egg from a basket. Inside each egg will be a piece of paper with a book image and call number. The participant must locate the book and show it to a staff member for a candy prize and will then be entered into a grand prize drawing. A drawing will be held in each building for ages 0-7 and 8-17.

**Friends of the Library Spring Book Sale:** The Friends of the Library Group will be holding the annual Spring Book Sale in the Community Room from April 7th – 12th. A pre-sale will be held for Friends Group members on April 5th.

**Staff Update:** Due to ongoing performance issues with a current staff member, the library may need to move to refill the position at a later date. There are two college students returning to the library over the summer to fill the vacancy in the meantime, and any additional hiring would be done in the fall.

**Institute of Museum and Library Services LSTA Funds:** Notification was received from Missouri State Librarian, Janet Caruthers that all 2025 LSTA funds that have previously been awarded will remain in place. The library will be receiving $3,052.00 for the Summer Library Program 2025 Grant. The Missouri State Library will keep all libraries informed regarding LSTA funding beyond this point.

**OLD BUSINESS:**

1. **Director Evaluation and Salary Increase:** On a motion by Patty Dump, seconded by Kathy Cooper, it was voted to postpone the Director Evaluation and Salary Increase review until the April 29, 2025, meeting due to the absence of Director, Debbie Jones for medical leave and two board members. Voting yes were, Patty Dump, Kathy Cooper, and Tim Komer.

**NEW BUSINESS:**

1. **Monthly Meeting Time Change Request:** A request was made by Luke Edwards (in absentia) that the monthly board meeting time be changed to 4:30 p.m. due to his inability to be present at 4:00 p.m. due to employment conflicts. On a motion by Kathy Cooper, seconded by Patty Dump, it was voted to change the monthly meeting time to 4:30 p.m. Voting yes were, Kathy Cooper, Patty Dump, and Tim Komer.
2. **Driveway Grade:** The board was presented with correspondence from Community Development Director/Building Inspector, Chuck Bailey in explanation of the inability to remove partial road grading at the library’s middle drive. It stated that the guttering must maintain the same grade to provide storm water drainage, and the sidewalk must maintain the same grade to meet ADA requirements. The only option available in this matter would be to reduce the street width and move the gutter or to expand the right-of-way and move the sidewalk west.

**ADJOURNMENT:**On a motion by Kathy Cooper, seconded by Patty Dump, it was voted to adjourn. Voting yes were, Kathy Cooper, Patty Dump, and Tim Komer.

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Tim Komer Patty Dump, Vice-President

President Acting Secretary